

# Minutes

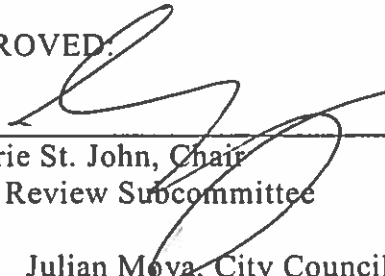
| POB Case Review Subcommittee  |  |   |
|-------------------------------|--|---|
| 8.28.2018                     | 12:02pm – 1:11pm   | Plaza Del Sol Basement Hearing Abq., NM |
| Meeting called by             | St John  |   |
| Type of meeting               | Case Review  |   |
| Facilitator                   | Harness  |   |
| Note taker                    | Katrina  |   |
| Timekeeper                    | Katrina  |   |
| Attendees                     | Chair Valerie St John, Joanne Fine, Chelsea Van Deventer, Edward Harness, Diane McDermott, Chantal Galloway  |   |
| Approval of the Agenda        |  |   |
|                               | Joanne Fine  |   |
| Discussion                    | Amend Agenda for Review of Cases 171-18 and 179-18 are the same case in SharePoint, so no need to discuss both.  |   |
| Conclusions                   | Motion by Member Fine to amend the agenda with the changes. Member Van Deventer second the motion.   |   |
| Action Items                  | Person Responsible   | Deadline                                |
|                               |  |   |
| Administratively Closed Cases |  |   |
|                               | Valerie St. John   |   |
| Discussion                    | Reviewed Administratively Closed and Unfounded Cases.  |   |
| Conclusions                   | Motion by Member Fine to approve all Administratively Closed cases with the correction for 186-18 and Second by Member Van Deventer. Motion by Fine to approve Unfounded case 193-18 and second by Chair St. John.   |   |
| Action Items                  | Person Responsible   | Deadline                                |
|                               |  |   |
| Other Business                |  |   |
|                               | Chelsea Van Deventer   |   |
| Discussion                    | 1.Seattle case review format. 2.Discussion on Lt. Garcia investigation. 3.Update on CPC 132-18. 4.APD testing at the Academy.  |   |
| Conclusions                   | 1.Director Harness will provide suggestions/solution on the process for the case review format. 2.Case Review Subcommittee will wait until CPOA receives documents from City Attorney to decide the next steps in this Process. 3.CPOA will do the investigation within the 120 days, time waiver denied by APD Union. 4.Director Harness is discussing With the analyst on how to do comparatives of how APD test is to other cities. |   |
| Action Items                  | Person Responsible   | Deadline                                |
|                               |  |   |
|                               |  |   |

# Minutes

| Next Meeting |   |          |
|--------------|---|----------|
|              | St. John  |          |
| Discussion   | Next meeting September 25, 2018, at 1:00pm, Plaza Del Sol Basement Hearing Room |          |
|              |   |          |
| Conclusions  |   |          |
|              |   |          |
| Action Items | Person Responsible  | Deadline |
|              |   |          |
|              |   |          |

# Minutes

APPROVED:

  
\_\_\_\_\_  
Valerie St. John, Chair  
Case Review Subcommittee

\_\_\_\_\_  
Date

*Sept 25, 2008*

CC: Julian Moya, City Council Staff  
Trina Gurule, Interim City Clerk  
Ken Sanchez, City Council President (via email)

Minutes drafted and submitted by:  
Katrina Sigala, Senior Administrative Assistant



# City of Seattle

## Office of Police Accountability

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July 2, 2018

Chief Carmen Best  
Seattle Police Department  
PO Box 34986  
Seattle, WA 98124-4986

### RE: MANAGEMENT ACTION RECOMMENDATIONS – SECOND QUARTER 2018

Dear Chief Best:

I write to inform you of the Management Action Recommendations (MAR) that have been recently issued by OPA. The MARs contained herein are for the following cases: 2017OPA-0511, 2017OPA-0980, 2017OPA-1008, 2017OPA-1091, 2017OPA-1132, 2017OPA-1196, 2017OPA-1301, 2017OPA-1289, 2018OPA-0553, and 2018OPA-0101.

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#### Case Number

- 2017OPA-0511

#### Summary

- The Named Employee allegedly violated SPD policy when he posted a message on his personal Facebook account that concerned an open investigation, included confidential criminal information, and identified a minor.

#### Analysis

- Policy *1.110 - Public Information* addresses the release of information to the media and specifically prohibits the release of much of what was contained in the Named Employee's Facebook post.
- Although the Named Employee had Facebook friends that he knew were active members of the media and who had access to his page, it is unclear whether his posting of sensitive and confidential material constituted a "release" to the media as contemplated by the policy.

#### Recommendation

- Modify policy *1.110 - Public Information – POL-1 General Policy (2)* to define "release" as it pertains to SPD employees disseminating information to the media via social media. The definition should clarify that a "release" includes posting law enforcement information on social media.
- 

#### Case Number

- 2017OPA-1301
- 2018OPA-0101

#### Summary

- In both cases, the Named Employee allegedly failed to properly activate/log-in to both his In-Car Video (ICV) and Body Worn Video (BWV) systems when responding to incidents.

### Analysis

- The Named Employee felt he met the requirements of the BWV policy because he interpreted it as requiring an officer to record on ICV or BWV, but not necessarily on both.
- OPA interprets the policy as requiring that, when equipped with both ICV and BWV, both systems must be activated for each call response. The Named Employee's understanding of this policy is inconsistent with the reasoning behind equipping officers with BWV in addition to ICV, which is to have a second mechanism to more fully record law enforcement activity, not to have discretion to choose which camera to utilize.

### Recommended Action

- Modify *16.090 - In-Car and Body-Worn Video 5. Employees Recording Police Activity* to clarify that if officers are equipped with both ICV and BWV, they shall record on both systems. The new policy subsection could read: "Officers equipped with both ICV and BWV shall utilize both systems simultaneously when recording is required under 16.090-POL-1(5)(b). The failure to activate one or both systems constitutes a violation of policy and must be documented and reported consistent with 16.090-POL-1(4) and 16.090-POL-1(7)."
- 

### Case Number

- 2017OPA-1132
- 2018OPA-0053

### Summary

- In the first case, prior to searching a residence for a suspect, the Named Employees failed to provide the subject with--and have her execute--a Consent to Search form. They also did not provide Ferrier warnings.
- In the second case, the Named Employees may have violated the Complainant's constitutional right to be secure against an unlawful search and seizure when they arrested him while he was still within the threshold of his residence.

### Analysis

- Officers receive little training in search and seizure law and consent to search after the post-Basic Law Enforcement Academy phase of their employment. The failure to understand how to obtain consent and what constitutes consent can result in violations of the constitutional rights of individuals and the sanctity of their homes. OPA believes the officers' errors in these cases constitute ignorance of the law and mistakes rather than misconduct.

### Recommended Action

- Provide Department-wide training on search and seizure law and policy *6.180 - Searches-General*. The training should specifically discuss the requirement that subjects be completely outside of the thresholds of their residences before arrests can be properly effectuated.
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### Case Number

- 2017OPA-1091

### Summary

- The Named Employees conducted a Terry stop, but failed to document it using a Terry Template, as is required by SPD policy.

#### Analysis

- The Named Employees said a Terry Template was unnecessary because they had probable cause to arrest based on open warrants.
- Law, policy, and the Consent Decree state that officers must document each time they stop and detain someone, regardless of whether they believe they have probable cause to make an arrest.

#### Recommended Action

- Modify policy 6.220 - *Voluntary Contacts, Terry Stops & Detentions 10. Officers Must Document All Terry Stops* to state that when officers perform a Terry stop, a Terry template is always required (SMC 14.11.060(C)), regardless of whether the officers had probable cause to arrest at the time of the Terry stop.
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#### Case Number

- 2017OPA-1196

#### Summary

- In reviewing a failure of an officer to carry a Taser during an incident, OPA evaluated whether the officer's supervisor failed to ensure the officer was carrying a Taser and/or that the Taser was in working condition.

#### Analysis

- SPD policy 5.100(III) sets forth the general responsibilities of patrol sergeants, including: "Check the personal appearance of assigned officers and ensure officers' equipment is in good condition." OPA's investigation of this case found that such inspections are rarely carried out, and sergeants are not held accountable for not doing so.

#### Recommended Action

- Modify policy 5.100 - *Operations Bureau Individual Responsibilities III. Patrol Sergeant B. Field Supervision* to clarify the frequency with which a patrol sergeant shall perform inspections to ensure that their officers are carrying the appropriate equipment and determine that the equipment is functioning properly.
  - Train patrol sergeants on their responsibility to perform inspections, including how to conduct an inspection and the frequency with which to conduct them.
- 

#### Case Number

- 2017OPA-1008
- 2017OPA-0980

#### Summary

- The Named Employees failed to properly enter a firearm into evidence as required by Department policy and the unit manual.
- Another Named Employee failed to properly supervise the previously mentioned Named Employee.

#### Analysis

- SPD policy 7.010-POL-1 requires that employees secure collected evidence and place it into the Evidence Unit or an authorized evidence storage area before they end their shift. During their OPA



interview, one of the Named Employees contended that SPD policy did not define what an “authorized evidence storage area” was.

- Policy 5.001-POL-2 requires that SPD employees adhere to laws, City policy and Department Policy. Although it instructs officers to comply with the SPD Manual, published directives/special orders, and Department training, it does not state that non-compliance with a unit manual, such as the FIT Manual, constitutes a violation of SPD Policy.
- The FIT Manual lacks clarity regarding the requirements for FIT Sergeants to actively monitor the investigations conducted by Detectives and to ensure that evidence is timely placed into evidence.
- FIT previously did not take custody of rifles or shotguns; rather, such weapons were processed by CSI. OPA suggested that FIT institute this same process for handguns, as it may result in more consistent treatment of and processing standards for all firearms. FIT has since made this change.

#### **Recommended Action**

- Modify policy 7.010 - *Submitting Evidence* to define what an authorized evidence storage location is and clarify that personal offices are not such authorized locations.
  - Modify the *FIT Manual* to:
    - Clarify that officers will, as soon as feasible, take case evidence to the Evidence Unit.
    - Indicate what, if any, other authorized evidence storage locations exist in the FIT unit, noting that evidence should never be stored in personal offices.
    - Provide more detail on expectations for evidence handling.
    - More clearly define the expectations for the FIT Sergeant (such as memorializing the requirement that the FIT Sergeant check-in with Detectives to determine the location and status of evidence and firearms)
  - Train FIT Detectives and supervisors in evidence handling.
  - Modify policy 5.001 - *Standards and Duties 2. Employees Must Adhere to Laws, City Policy and Department Policy* to include unit manuals as one of the types of regulations to which officers are responsible for adhering.
  - Reevaluate the current FIT practice of taking possession and maintaining custody of handguns. (OPA recognizes that this has been implemented since initial conversations about this case occurred, but is noting it here nonetheless.)
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#### **Case Number**

- 2017OPA-1289

#### **Summary**

- The Named Employee failed to conduct a preliminary inquiry into a bias allegation and to generate a Bias Review.

#### **Analysis**

- SPD policy 5.140-POL-7 requires that Department supervisors conduct preliminary inquiries into biased policing. The Named Employee told OPA he did not know how to do a Bias Review and was not familiar with the Bias policy, even though he had served as an acting sergeant for about 20 to 25 days per year over several years. He further told OPA that he was not familiar with the policies concerning the investigation and reporting of force, as well as the policy concerning the reporting of misconduct. Lastly, the Named Employee told OPA that he had not attended SPD’s First Line Supervisor Training nor any other type of supervisor training during his over 25 years with the Department.
- The Named Employee was placed in a position where he was expected to supervise his fellow employees without any training on how to do so, per policy 4.020, which states that “Captains will

send officers to Department sergeant training for acting sergeant assignments over 60 consecutive days.” Since the Named Employee’s assignment as acting sergeant was for less than 60 consecutive days, training was not mandated.

**Recommended Action**

- Modify policy 4.020 – *Reporting and Recording Overtime/Out of Classification Pay 17. Officers Assigned as Acting Sergeants Receive Training* to require that Captains send officers to sergeant training prior to any acting sergeant assignment.

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Thank you very much for your prompt attention to these matters. I look forward to receiving your written responses to these recommendations and, should you decide to act as a result, the progress of these actions. Alternatively, to the extent that the above recommendations are not feasible, or a different policy modification may be more fitting, OPA would appreciate the opportunity to help you find a workable solution through an in-person discussion.

Please feel free to contact me with any questions or concerns.

Sincerely,

*Andrew Myerberg*

Andrew Myerberg  
Director, Office of Police Accountability

cc: Deputy Chief Chris Fowler, Seattle Police Department  
Assistant Chief Lesley Cordner, Standards and Compliance, Seattle Police Department  
Rebecca Boatright, Senior Police Counsel, Seattle Police Department  
Fe Lopez, Executive Director, Community Police Commission  
Lisa Judge, Inspector General for Public Safety  
Tito Rodriguez, Office of Police Accountability Interim Auditor  
Josh Johnson, Assistant City Attorney, Seattle City Attorney’s Office  
Anne Bettesworth, Senior Policy Advisor, Office of Police Accountability